

# October 2017 CAHL Board Meeting Minutes

Topic	Status	Notes/Discussion
<p>Welcome, Roll Call and Approval of Minutes</p> <p>Laura Hill Temmerman</p>	<p>Laura called the meeting to order at 4:31pm</p> <p>Confirm attendance and approve August meeting minutes. Review August action items.</p>	<p>Laura, Toby, Andrew, Erick, Michael, Kim, Ruth, Mohit, Eric, Matt, Jason, Joleen, Bonnie, Baljeet, Rachel, Jennifer</p> <p><b>BOARD MOTION:</b> Motion to approve the October minutes by Mike, 2<sup>nd</sup> by Toby. All in favor, no one opposed. Minutes approved.</p> <p><b>Edits for September Meeting minutes:</b> Andrew to add to the board motion that occurred during the board nomination discussion “new and renewing board members”. – <b>Minutes updated</b></p>
<p>Board Recognition</p> <p>All</p>	<p>Round robin highlighting board &amp; chapter accomplishments</p>	<p>Mike B. recognized past board member Rick Narad for his assistance in revamping the BOG workshops.</p> <p>Laura thanked the Bay and Sac LPCs for the recent events that have been held as well as Mo for all the work he does with the chapter dashboard and trending analysis.</p> <p>Erick thanked Eric Meyer for his assistance with the Hospital Council Summit event and for driving up to Tahoe to organize the event.</p>

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<p>Data Review</p> <p>Laura/Mohit</p>	<p>Review current data report</p>	<p>Laura provided an update that the chapter is back in the positive for the net membership metric with an increase of 122. We are also on track with hitting the Fellow advancement metric.</p> <p>Laura mentioned that the membership score is not correct and the score should be 3.7.</p> <p><b>ACTION ITEM:</b> Mo to update the data report to change member satisfaction from 3.8 to 3.7 and to change the metric from green to red.</p>
<p>BOG Update</p> <p>Mike</p>	<p>Update on BOG workshop sessions</p>	<p>Mike updated the board that the committee has been updating the format of the workshops to make it easier for teachers to present, easier for students to digest the material. The committee has revamped the slides and educational material.</p> <p>A lot of time goes into planning these BOG workshops. He is restructuring the committee to ensure standard work occurs.</p> <p>There <b>will not</b> be a 3<sup>rd</sup> BOG workshop in 2017 with the committee planning 2 events in 2018.</p>
<p>Exec Board Report</p> <p>Laura</p>	<p>Update</p>	<p>Laura discussed the chapter member needs survey and the importance of F2F events. We've experienced a decline in the survey for this metric.</p> <p>Ehren provided a Finance update. Finances for the month as expected.</p> <p><b>ACTION ITEM:</b> Ehren to send budget information out to the committees for review.</p> <p>Toby provided an update on the nomination voting process. 69 people submitted votes approving all nominees that the board approved in the Sept. meeting. He mentioned that the Central Valley LPC has two new committee members, Gary</p>

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		<p>Krboyan and Jeff Logan.</p> <p>Board orientation is scheduled for Nov. 4 with a morning session for the LPC leaders. Gerry Berish from ACHE will attend.</p> <p>Lillian &amp; David are organizing the networking event.</p> <p>ACHE on location event will occur March 1-2 with speaker Tom Atkinson confirmed. Topic is Leading and Managing in Changing Times. We are looking for sponsors for this event.</p> <p>Laura needs help with reinstatement work. On Apr. 3<sup>rd</sup>, 366 of CAHL members were suspended due to lack of paying dues. Goal is to reinstate 30% of these members or 121. 77 have already reinstated so need 44 more. Dues paid this year will also cover all of 2018.</p> <p><b>ACTION ITEM:</b> Laura to send out list of reinstated members and ask board members to review list and personally reach out to folks they know on the list.</p>
<p>Regent's Report Erick Berry</p>	<p>Updates from national and Regent announcements</p>	<p>Erick reminded the board to let him know if interested in participating on an ACHE national committee. He already submitted a CAHL member for tuition waiver with member receiving waiver.</p> <p>CAHL is on track with achieving the HEN goal of visiting all schools this year.</p> <p>Erick connected with the Hospital Council of Central Valley about opportunities to co-host an educational event. He also connected with the HC of SoCal to potentially bridge educational programming events.</p>

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<p>Committee Report out  Bonnie, Erick, Ehren</p>	<p>Diversity &amp; Inclusion Executive/Nominating Volunteer Recognition &amp; Awards</p>	<p>Bonnie reported on Diversity &amp; Inclusion committee report out. Would like to do a student essay competition. Held two diversity events in 2016. 0 events thus far in 2017.</p> <p>Update the diversity &amp; inclusion statement in the bylaws. Would like to use the CLAS standards as a pilot. Potential collaboration with clinical leadership.</p> <p><b>BOARD MOTION:</b> Motion to approve participating in the CLAS pilot by Erick. 2<sup>nd</sup> by Baljeet. All approved. No one opposed. Motion passes.</p> <p><b>TABLED ITEM:</b> Finance report out pushed to next month as the committee leadership was not on the call.</p> <p>Erick reported on Senior Executive Engagement: 1. Handwritten notes to CEOs has not been completed</p>
<p>Treasurer's Report  Laura</p>		<p>Brief review of September financials occurred.</p>
<p>Sponsorship Update  Baljeet</p>	<p>Tabled discussion from Sept. meeting</p>	<p>Baljeet provided an update on the CAHL Scholarship Program. We are going to leverage the process that Katie A. &amp; Kim N created at WCHE. We have the application, forms and questions. Goal is to send to the schools in Jan.</p> <p><b>ACTION ITEM:</b> Baljeet to email the board the questions on the application to the board for review.</p>
<p>Meeting Adjourned</p>	<p>Meeting was adjourned at 5:30pm</p>	