

February 2019 CAHL Board Meeting Minutes

Topic	Status	Notes/Discussion
<p>Welcome, Roll Call and Approval of Minutes</p> <p>Andrew Pete</p>	<p>Andrew called the meeting to order at 4:30pm</p> <p>Confirm attendance and approve January Board meeting minutes. Review action items.</p>	<p>David Akinsanya, Christos Arvanitis, Todd Bartlett, Eric Berry, Hillary Brennan, Kimmie Bleichner-Jones, Michael Brokloff, Kim Brown Sims, Lilian Chan, Nick Cline, Luis Fonseca, Mohit Gulati, Laura Hill Temmerman, Gary Krboyan, Jason Lee, Jeff Logan, Joleen Lonigan, Jacque Maples, Toby Marsh, Ryan Peck, Toby Marsh, Andrew Pete, Baljeet Sangha, Nikhil Singal, Tina Slee, Jillian Springer, Melanie Toutai, Ehren Hawkins</p> <p>BOARD MOTION: Approval of the January minutes- motion to approve by Todd, Jason 2nd. All in favor. Minutes approved.</p>
<p>Moment of Gratitude</p> <p>All</p>	<p>Round robin highlighting board & chapter accomplishments</p>	<p>Andrew acknowledged Kimmie, Ehren, and the finance committee for there work on the budget. Nice Work.</p> <p>Kimmie acknowledged all the committees who went through their budget to find reductions.</p> <p>Joleen thanked Baljeet for finding a physician partner for the clinical leaders committee.</p> <p>Eric B. acknowledged Ryan and the SAC LPC for putting on a great networking event, and to all the board members who came to support. It was a very robust and great event.</p> <p>Best Practice, Jason Lee: Topic of Engagement. Article by Fast Company on Engagement. How do we ensure team members are engaged? Create a purpose (vision/mission), Increase clarity and alignment (provide clarity/measurable targets to shoot for).</p> <p>Requested Board Action: March 9th there is an opportunity to speak at UCSF,</p>

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		<p>let Jason know if you are available.</p> <p>March – Christos will share best practices April – Ryan will share best practices</p>
<p>Upcoming Events</p> <p>Andrew Pete</p>	<ul style="list-style-type: none"> • Congress Networking Event • On-Location Event in 2019 (cont. discussion) Professional Burnout in Healthcare: Lead Your Organization to Wellness (Michael E. Frisina, PhD with the addition of Harjot Singh, MD) 	<p>Working with HCE and SOHL on the joint reception on March 3rd at the Hilton Chicago – everything is confirmed.</p> <p>On location Event 3/13-3/14 – 26 registrations. Target is 40. Networking event will follow. UC Davis location with national speakers.</p>
<p>Committee Reports/Proposal</p> <p>Ryan Todd</p>	<p>LPC Sponsorship</p>	<p><u>LPC Report</u> Focus areas for today’s call:</p> <ol style="list-style-type: none"> 1. Focus on collaborating and supporting other CAHL committees to expand education and networking offerings to members 2. Continue to pair and expand partnerships with Fellow Organizations to hold joint F2F and networking events for members <p><u>Key upcoming events:</u></p> <ul style="list-style-type: none"> • CAHL/HFMA Spring Conference (2/28) • ACHE Congress Joint Reception (3/3) • 2019 Haas Healthcare Conference (3/8) • CAHL 2019 On Location Program (3/13 and 3/14), including networking on 3/13 (Sacramento) <p><u>Strategy</u></p> <ul style="list-style-type: none"> • Continue to build open lines of communication with other committees (i.e. Diversity and Inclusion)

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		<ul style="list-style-type: none"> • Continue to collaborate and seek to connect with affinity groups (i.e. WHCE, HIMSS, etc.) • Continue to drive event attendance through personal outreach • Connect with first-time event attendees and discuss the value of membership, follow up email to invite them to their second event • Working on filling the calendar with events for Q2-Q4 <p>ACTION ITEM: Please add Kim Brown Sims to LPC call.</p> <p>ACTION ITEM: Jacque to connect with Bay Area LPC regarding partnering with LPC at St. Joseph’s Health Fall Physician Symposium. Would like to put on a Physician related panel discussion at the event.</p> <p><u>Requested Board Action</u> None</p> <p><u>Sponsorship Report</u> Committee Objectives Financial Solvency, Support of Scholarships, Outreach and LPC Activities Goal: 20K Annual Income</p> <p><u>Committee Summary</u></p> <ul style="list-style-type: none"> • Up-dated Sponsorship Flyer with new Chair picture. • Two auto renal invoices we went out, one to Empiric Health and the other to Davis. • Tamara is currently working with Theresa Towns at Grand Canyon University for a sponsorship for university development. Being considered in their budget process now. • Silicon Valley companies being considered for sponsorship and Tamara has 8 companies that are being looked at. She is getting contact information to start the discussions. • Keckler Medical is receiving the sponsorship flyer and is considering a level to sponsor at. Follow up call coming.
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		<ul style="list-style-type: none"> Sponsorship spread sheet completed and updated.
Regent's Report Erick Berry	Updates from national and Regent announcements	<ul style="list-style-type: none"> ACHE will be present during the American Hospital Association meeting (Culture of Safety, will have a booth) Post Graduate Fellow Program – get the message out Chapter Leaders Conference 9/23-9/24 Rosemont, IL 3/5 Tuesday evening there will be a Chapter Leaders networking event at Congress Dues rebate is being processed now 2 new episodes of executive leader podcasts are available – please listen and give feedback Regent needs to connect with the HEN to confirm visits, currently at 42% Consider the Senior Executive and Executive Leadership programs through ACHE 3/29 deadline closes to apply for sponsorship Exam fee waived started 3/1-June
Finance Report Kimmie/Ehren	CAHL Board Financial Review/Updates <ul style="list-style-type: none"> 2019 Budget 	<p>2019 Budget – First round there was a projected loss of \$38,000 Final Budget – projected loss of \$10,211.77</p> <ul style="list-style-type: none"> Decreased scholarship: \$1000 for Graduate & \$500 for Undergraduate Reduction in College Bowl Expense: Will pay per diem portion for CAHL members that attend. Will not be paying for schools to attend college bowl. <p>MOTION: Ehren motion to approve 2019 budget, Christos 2nd. All in favor. 2019 budget approved.</p>

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<p>Executive Board Updates</p> <p>Andrew</p>	<p>Updates from Executive Board</p>	<p>Innovation grant submitted to ACHE and we were awarded the grant this year. Good work to Erick J. and the communications team. We will be working on livestreaming and creating protocols with ACHE around livestreaming events.</p> <p>8/14 Annual Awards at Boundry Oaks. Heather Rojan, Chairwoman of ACHE will be speaking.</p> <p>ACTION ITEM: Melanie to send save-the-date calendar invite to board</p> <p>Andrew thanked everyone who helped write articles for the Q1 newsletter.</p> <p>Annual Report is being worked on.</p> <p>Reminder that 4.1 is the member satisfaction goal.</p>
<p>Meeting Adjourned</p>	<p>Meeting was adjourned at 5:29pm</p>	<p>Andrew thanked everyone for their time.</p>