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April 2020 CAHL Board Meeting Minutes

Торіс	Status	Notes/Discussion
Welcome, Roll Call and Approval of Minutes	Kim called the meeting to order at 4:33pm Confirm attendance and	Kim Brown-Sims, Melanie Toutai, Darrielle, Laura Hill Temmerman, Jason Lee, Lillian Chan, Jeff Logan, Nikhil Singal, David Bettencourt, Michael A., Mike Brokloff, Brenda Captain-Edwards, David A., Fayola, Navi, Nora, Alice, Ruth, Tina, Laura Perez Ehrheart, Joleen, Tamara Dilbeck
Kim Brown Sims	approve March Board meeting minutes. Review action items.	
		BOARD MOTION : Approval of the March minutes- motion to approve made by Darrielle, Jason Lee 2 nd . All in favor, no one opposed - minutes approved.
Moment of Gratitude	Round robin highlighting board	David Betttencourt – wrapped up mentorship program last night – good
Best Practice	& chapter accomplishments	group of people.
All		Alice thanked Eric Johnson for getting the scholarship up on the website.
Laura Perez Ehrheart	Best Practice	Kim thanked Tina her work on the newsletter
		Best Practice: Psychological safety plays a vital role in helping people overcome barriers. Covid-19, panic stress etc. brings new perspective. Coach and cohorts discussed and the challenges around change leading to empowerment. Being present with level 1 communication. Ask questions with the intention of learning and offer input. Demonstrate tolerance. Laura will share a video.

Executive Committee Updates Kim	Updates from Executive Committee COVID-19 Communication 	Virtual events, COvid-19 and communication that went out to members moving forward thoughtfully. We will wait until June for go/no go for CAHLCon. ACHE is putting out some of the material from Congress that was supposed to take place. We can offer QE based on these things.
Regent's Report Baljeet	Updates from national and Regent announcements	Tabled
Finance Report/2020 Budget Melanie and behalf of Kimmie	CAHL Board Financial Review/Updates	Revenue is 5, 756 (Gurnick Academy sponsor) Feb expense 2,128 admin support and networking events \$11,559 unfavorable \$10,510 favorable to date ACHE rebate check will offset these numbers.



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Annual Meeting & Award	s Annual Meeting & Awards	CAHL Congress Project
-	Updates	
Navi		Scope: Green
		Timeline: Green
		Budget: Green
		Risks/Issues:
		Summary of Updates:
		Since last update on March 19 th , Committee:
		Communicated ongoing commitment to meeting Aug 2020 timeline amid
		COVID-19 concerns
		• Ongoing planning with the hotel, CAHL committees, speakers, and other stakeholders.
		Next steps:
		• Release CAHL Congress full agenda. This was delayed from 3/27 due to resource constraint caused by COVID-19.
		 June is an appropriate time to reconsider, if required, moving the Congret timeline.
		 Written communication to go out to panelists and moderators confirming
		the timeline for Congress.
		Requested Board Items:
		Continue to promote Congress and reassure speakers and/or moderators that
		there will not be delay or reschedule (as of yet).

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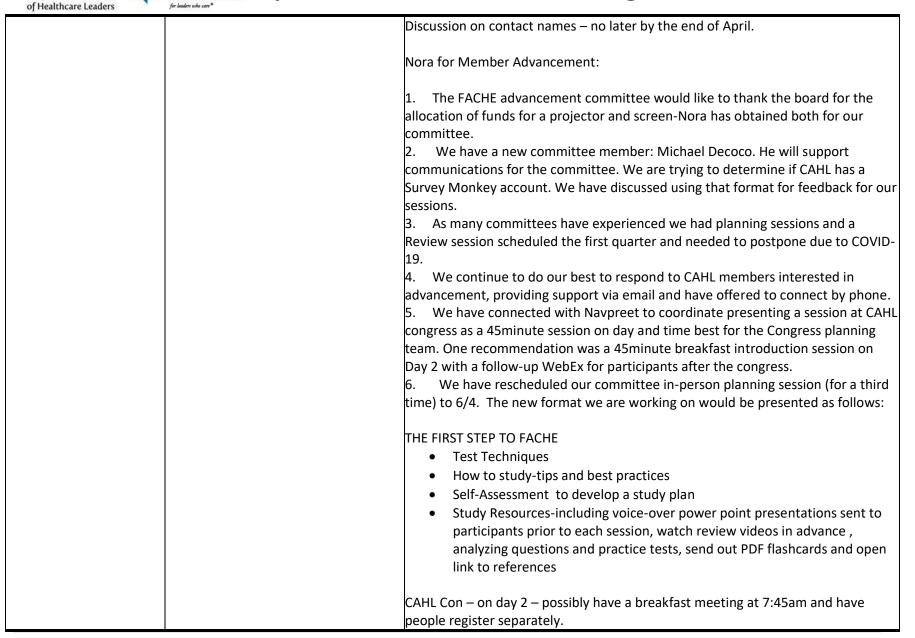
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of Healthcare Leaders Virtual Programming Eric	Virtual Events/CAHL Zoom Account Discussion	ACHE is allowing the chapter to do virtual events and we can offer Qualified Education credits. Interested in hosting free virtual networking session (informal) and also a more formal setting based on expertise or tips on relevance during this time. Q&A opportunities. Zoom options/pricing were shared and discussed. \$14.99/mo. Pro Plan seems fitting. Board was in support of this subscription to offer programs to our membership. Great opportunity to have this option for those in remote areas.	
	Choncorchin	Darrielle made a motion to approve the purchase for the Pro plan subscription f CAHL. Laura 1 st , Eric J 2 nd . No one opposed, all approved.	
Committee Reports/Proposals Mike/Ryan Sherie	Sponsorship Member Advancement	 Review of sponsorships and the benefits of each level via PPT presentation. Overview of sponsorships on the CAHL website. THE ASK: For board members to familiarize yourself with the Sponsorship Tab on our Website Reach out to 5 of your contacts / vendors - Identify interest - help us fill the funnel. Our goal is 3 qualified "warm" candidates from each Board Member. a. Cancelled conferences Q1 / Q2 = Opportunities for Q3 Notify Committee of "warm" Candidates via: "Become a Sponsor" on the Sponsorship Tab. a. Your Name & Email b. Select "Sponsorship Level" i.e. \$5000 C. Use "Message" for referral information including contact info 4. If you would like to assist with follow-up, join the committee 	

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Meeting Adjourned	-	adjourned at	Darrielle thanked everyone for their time.	
	5:36pm			