

ACHE Quick Reference Guide to Core Advancement Requirements

This Quick Reference Guide is intended to serve as a brief overview of the core requirements for advancement to Fellow status in ACHE. For complete details on these requirements, visit [ache.org/FACHE](https://www.ache.org/FACHE).

Submitting a Fellow Application

ACHE members qualify to submit a Fellow application if they meet the following requirements:

- Hold a healthcare management position
- Provide a copy of your current job description, organizational chart and resume
- Have a minimum of two years of healthcare management experience
- Hold a master's or other advanced degree
- Provide the names of three references from current Fellows

Completing the Fellow Requirements

HEALTHCARE MANAGEMENT EXPERIENCE. Fellow candidates must have a minimum of five years of healthcare management experience to complete the advancement process. As noted above, two years is required in order to submit your Fellow application.

CONTINUING EDUCATION. In the three-year period prior to becoming a Fellow, members must earn 36 hours of Healthcare Management Continuing Education. Twelve of these education credits must be ACHE Face-to-Face Education credits.

INVOLVEMENT. Fellows applicants must provide two examples of participation in two community/civic activities and two examples of participation in healthcare activities within the prior three years.

BOARD OF GOVERNORS EXAMINATION. Passing the Board of Governors Examination in Healthcare Management is a core component of attaining Fellow status. It consists of multiple-choice questions covering 10 core knowledge areas.



FACHE
Fellow of the American College of Healthcare Executives
The Distinction of Board Certification

Study Resources From ACHE

Prepare for the Board of Governors Examination with comprehensive resources to help you identify knowledge gaps, review the 10 key knowledge areas and apply test-taking strategies so you can achieve your best performance.

Online Tutorial

[ache.org/ExamOnlineTutorial](https://www.ache.org/ExamOnlineTutorial)

- 12-week self-study course
- Audio lectures, PowerPoint slides, a group message board and CD with essential readings
- The Well-Managed Healthcare Organization, Seventh Edition (required reading; reduced tuition for those who own the book)
- Receive 6 ACHE Qualified Education credits

Exam Online Community

[ache.org/BoGCommunity](https://www.ache.org/BoGCommunity)

- Interactive resource to supplement your studies
- Review material with colleagues, discuss Exam topics with experts and participate in study groups

Board of Governors Review Course

[ache.org/Education](https://www.ache.org/Education)

- Two-and-a-half-day course offered biannually
- Faculty experts covering 10 key knowledge areas of the Exam, sample questions and more
- Receive 19 ACHE Face-to-Face Education credits and \$200 Exam waiver*

Study Groups

[ache.org/Chapters](https://www.ache.org/Chapters)

- Connect with chapter leaders and members at local chapter study groups
- Start your own group with colleagues at your organization

Board of Governors Exam Study Set

[ache.org/ExamStudySet](https://www.ache.org/ExamStudySet)

- ACHE's Health Administration Press offers a three-book set covering finance, healthcare management and human resources

Online Exam Resources

[ache.org/FACHE](https://www.ache.org/FACHE)

- Reference Manual with a 230-question practice exam plus answer key
- Recommended readings, test-taker comments, study tips and more

**Pricing is subject to change.*