

# April 2018 CAHL Board Meeting Minutes

Topic	Status	Notes/Discussion
<p>Welcome, Roll Call and Approval of Minutes</p> <p>Toby Marsh</p>	<p>Toby called the meeting to order at 4:31pm</p> <p>Confirm attendance and approve March Board meeting minutes. Review action items.</p>	<p>Toby Marsh, Laura Hill Temmerman, Jason Lee, David Akinsanya, Darrielle Ehrheart, Eric Johnson, Melanie Toutai, Ruth Cieri, Andrew Pete, Baljeet Sangha, Christos Arvanitis, Nick Cline, Ian Carson, Jeff Logan, Mohit Gulati, Gary Krboyan, Tamara Dilbeck</p> <p><b>BOARD MOTION:</b> Approval of the March minutes- motion to approve by Laura, Gary 2<sup>nd</sup>. All in favor, minutes approved.</p>
<p>Moment of Gratitude</p> <p>All</p>	<p>Round robin highlighting board &amp; chapter accomplishments</p>	<p>Christos thanked Jason Lee for helping at College Bowl – ran very smoothly because of him.</p> <p>Toby thanked the board for all their efforts with events, member value, the website, clinical leadership event, College Bowl, HFMA conference, Congress reception – thank you Tamara for coordinating. Career Development reception – thank you for your time and energy. Thank you for sending your photos to communications committee.</p>

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<p>Data Review</p> <p>Mohit</p>	<p>Data Report Update</p>	<p>ACHE still has not updated the dashboard – hopefully by end of this week to provide a report next month.</p>
<p>Committee Report Outs</p> <p>Bonnie/Patrick Baljeet/Kimmie Rachel/Jason/Christos Andrew</p>	<p>Diversity &amp; Inclusion Awards &amp; Member Outreach</p> <ul style="list-style-type: none"> <li>* Proposed Volunteer Nomination Form</li> <li>* Proposed Map for VOTY Award Higher Education Network</li> <li>* College Bowl Update</li> </ul> <p>Executive Board Proposal</p> <ul style="list-style-type: none"> <li>* Annual Awards: Professional headshots offered</li> </ul>	<p>Baljeet reviewed the Volunteer Nomination Form.</p> <ul style="list-style-type: none"> <li>• Focus on the volunteer of the year award.</li> <li>• Expecting each committee chair to submit one volunteer nominee.</li> <li>• 3 different areas: Bay area, NorCal and Central Valley volunteer of the year awards.</li> <li>• Submissions due by June 30, 2018</li> </ul> <p>Christos made a motion to support the volunteer recognition, Laura second. All in favor of supporting the volunteer recognition.</p> <p>College Bowl update by Christos: Successful event in – graduate competition UCLA, USC, Cal State Los Angeles (Bowl back in California) Graduate program: repeat winner CSU Chico, UNLV got second by one point. Refreshed the questions this year to be along the lines of the BOG exam. Will do the same again next year. Dimitrios who has led CB for many years, will be stepping away after this year. HCE President, Victor will have a transition plan.</p> <p>HEN update by Jason Lee: Successfully visited 6 out of 7 schools. Positive feedback on Student Nights. Major initiatives – mentoring program partnering with Career Development</p>

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		<p>20-25 matches this year. CAHL Scholarship initiative announcement went out yesterday. Will be seeking volunteers to review/grade the student applications.</p> <p>Annual Awards – Andrew Pete Board proposal: Offering a professional photographer to attend the Face to Face and Annual Awards Event to provide free professional head shots for members.</p> <p>Seeking board approval for this expense that’s not included in the 2018 budget.</p> <p><b>Motion to approve</b> a financial expense in the amount of \$822.20 to pay Scott Clark Photography for taking professional free head shots at the Annual Awards event made by Andrew, second by Christos. All approved.</p>
<p>Annual Report Update  Laura</p>	<p>Update on Annual Report</p>	<p>Review of draft version – a few more adjustments being made to the financials and social media links. Made the decision to list just the 2017 board recognition.</p> <p>Final will be going out soon.</p>

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<p>Communications Report</p> <p>Eric Johnson</p>	<p>Update on progress of new website roll-out</p>	<p>Website update: Goal was to go live on April 1<sup>st</sup>, however we are under contract with StarChapter until Feb, 2019.</p> <ul style="list-style-type: none"> <li>• CAHL will continue to pay the monthly fee and we will have access to the site. It will allow us time to move everything over to new website.</li> <li>• StarChapter needed to release the CAHL domain. As of this morning, got confirmation that it's been transferred to a Go Daddy CAHL acct.</li> <li>• New member added to the committee who has an engineering background and website design. He will help implement and maintain the website going forward.</li> </ul> <p>New projection date for the website to go live is May 1, 2018. Soft "go live" followed by an email announcement to membership. Tamara will make sure program invites continue to go out during the transition to Eventbrite.</p>
<p>Regent's Report</p> <p>Erick Berry</p>	<p>Updates from national and Regent announcements</p> <p>Update on Senior Executive Engagement</p>	

# April 2018 CAHL Board Meeting Minutes

<p>Finance Report</p> <p>Ehren Hawkins</p>	<p>CAHL Board Financial Review/Updates</p>	<p>Toby reviewed on behalf of Ehren</p> <p>REVENUE</p> <ul style="list-style-type: none"> <li>*Chapter Event Registration Fees 1,890.00</li> <li>*Social Event Revenue 1,470.00</li> <li>Sales of Product Revenue 25.00</li> <li>Total Revenue 3,385.00</li> <li>GROSS PROFIT 3,385.00</li> </ul> <p>EXPENDITURES</p> <ul style="list-style-type: none"> <li>*Administrative Services 1,229.99</li> <li>*Chapter Event Expenses 18,298.06</li> <li>*Newsletter Publishing 600.00</li> <li>*Other-Expense 587.80</li> <li>*Social Event Expense 2,774.63</li> <li>Total Expenditures 23,490.48</li> </ul> <p>NET OPERATING REVENUE -20,105.48</p> <p>OTHER REVENUE</p> <ul style="list-style-type: none"> <li>Interest Earned 1.86</li> <li>Total Other Revenue 1.86</li> <li>NET OTHER REVENUE 1.86</li> </ul> <p>NET REVENUE \$ -20,103.62</p>
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Executive Board Report  Toby	CAHL Exec Board Updates	Save the dates: Nov 3 <sup>rd</sup> board orientation Dec 1 <sup>st</sup> strategic planning session
Meeting Adjourned	Meeting was adjourned at 5:21pm	Toby thanked everyone for their time.