

# June 2018 CAHL Board Meeting Minutes

Topic	Status	Notes/Discussion
<p>Welcome, Roll Call and Approval of Minutes</p> <p>Andrew Pete for Toby Marsh</p>	<p>Andrew called the meeting to order at 4:32pm</p> <p>Confirm attendance and approve April Board meeting minutes. Review action items.</p>	<p>David Akinsanya, Erick Berry, Kimmie Bleichner-Jones, Ian Carson, Lilian Chan, Nick Cline, Darrielle Ehrheart, Rachel Faber, Mohit Gulati, Ehren Hawkins, Laura Hill Temmerman, Gary Krboyan, Jason Lee, Joleen Lonigan, Andrew Pete, Jillian Springer, Melanie Toutai</p> <p><b>BOARD MOTION:</b> Approval of the May minutes- motion to approve by Gary, Lillian 2<sup>nd</sup>. All in favor, minutes all approved.</p>
<p>Moment of Gratitude</p> <p>All</p>	<p>Round robin highlighting board &amp; chapter accomplishments</p>	<ul style="list-style-type: none"> <li>• Thank you to Rachel Faber who attended the F2F event in mountain view. Appreciated having a board member present.</li> <li>• Thank you to all LPC's for keeping the events going as well as for all of the live stream event prep efforts.</li> <li>• Increase in new members in the Fresno area since doing more events there.</li> <li>• Thank you to Sac LPC, Ryan, for the networking event in Ripon. Attendees appreciated having an event local to their area.</li> </ul>

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<p>Data Review</p> <p>Mohit</p>	<p>Data Report Update</p>	<p>Data report reviewed. It looks like we are hitting the metric of increase in membership.</p> <p>We are not meeting the metric of number of members advancing to Fellow. Reminder from Andrew that board members must be actively trying to advance to fellow.</p> <p><b>ACTION ITEM:</b> Member Advancement Committee to make calls to reach out to members who are eligible to advance. Mo will pull the list of members eligible for advancement. Send email to board members and members eligible for advancement regarding ACE's \$200 off promotion when they apply before 6/30/18.</p>
<p>Chapter Leaders Update</p> <p>Andrew</p>	<p>Call for attendees</p>	<p>If any board members are interested in attending Chapter Leaders Conference in Chicago 9/17-9/18 please let Toby know by June 30<sup>th</sup>. If you are interested in being a panelist also let Toby know.</p>
<p>On-Location Event 2019</p> <p>Andrew</p>	<p>Event Updates</p>	<p>On-Location is confirmed for March 14-15 2019 at UC Davis.</p> <p>We are looking for sponsors for the event.</p> <p>Topic is Professional Burnout in Healthcare: Lead your organization to Wellness. 12 F2F credits will be offered.</p>

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<p>Awards &amp; Member Outreach Update</p> <p>Kimmie</p>	<p>Update on Nominations for VOTY</p>	<p>There are still only 4 nominations for VOTY Please submit nominations by the deadline of 6/30 Nominations are for people from the Bay and Sacramento areas. Nominations are needed from the Central Valley area.</p>
<p>Committee Report Outs</p> <p>Rachel/Jason/Christos Ruth Gary K.</p>	<p>Higher Education Network</p> <p>Military</p> <p>CV LPC</p>	<p><b>HEN Report Out:</b> HEN committee has two new members, Dr. Charl Mattheus and Frank Khan.</p> <p><u>Student Nights:</u> In March, Alice Nguyen and Mohit Gulati coordinated a successful Student Night in Sacramento, with about 19 student participants. Have experienced low attendance at other venues. Exploring ways to improve participation / value to students.</p> <p><u>Career Shadow Day:</u> Leona Han and Briththa Seevaratnam are leading the Career Shadow Day efforts. 19 students have been paired with 16 mentors. Feedback will be expected in the summer.</p> <p><u>CAHL Scholarship:</u> We have received 1 undergraduate application and 7 graduate applications. Our review committee members: Karen Stander, Judith Ward, Rachael McKinney, Luis Fonseca, Ida Bezabeh, Michael Thompson, Richard Schulz. Initial scoring will conclude this week.</p> <p><u>UCSF Partnership:</u> 13 students received new ACHE student memberships through the new collaborative process with ACHE. The next cohort is expected this Fall.</p> <p><u>HEN School Visits:</u> Completed 4 / 8 program visits as required by ACHE (CSU Sacramento, CSU East Bay, CSU Chico, UCSF). Thank you to everyone who serves on our panels and attends school events!</p> <p><b>Requested Board Action:</b> September 13 – Opportunity for multiple CAHL members to participate in the UCSF on-site poster presentations, award ceremony, and celebration dinner for their graduating cohort. If you are available to participate at any time that day, please email Rachel Faber at <a href="mailto:wynnra@sutterhealth.org">wynnra@sutterhealth.org</a>.</p> <p>Andrew noted that there was a great effort on bring together a very strong scholarship review committee. Andrew noted that we had zero scholarship</p>

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		<p>applicants last month and ended with 8 by the deadline. Good work. Andrew asked if there was a way we can recreate the UCSF relationship we have with other HEN schools.</p> <p><b>ACTION ITEM:</b> Add HEN to Exec Board Agenda for Scholarship applications presentation. Rachel will reach out to Sponsorship to explore recreating the UCSF relationship model with other schools.</p> <p><b>Military Report Out:</b> Ruth unable to be on the call. Written report given to board.</p> <p><b>CV LPC Report:</b> University of Phoenix will host remote site for Annual Meeting. Gary will connect with Eric J. to see about CV LPC email to be able to login to YouTube during the live event and ask questions of the panel.</p> <p><b>ACTION ITEM:</b> Lilian will reach out to Tamara. If possible, Tamara to add both F2F flyer and Annual awards flyer to one email. Or revise flyer to mention these events are connected.</p>
<p>Regent's Report Erick Berry</p>	<p>Updates from national and Regent announcements</p>	<p>Chapter Leaders will be September 17-18 in Chicago. Chapters will be asked to engage with reinstating members. National awards currently accepting nominations: Gold Medal, Lifetime achievement, Young Executive Looking for Senior Exec and Early Careerist regent award nominations.</p>



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<p>Finance Report</p> <p>Ehren</p>	<p>CAHL Board Financial Review/Updates</p>	<p>Company Overview &amp; Actual/Budget reports reviewed by board.</p> <p>\$35,000 in checking account / \$110, 902 accounts standing. We are doing favorably when compared to budget. LPC's are doing a good job of managing expenses. Taxes were filed in May.</p>
<p>Executive Board Report</p> <p>Andrew on behalf of Toby</p>	<p>CAHL Exec Board Updates</p>	<p>Reminder to make sure you report event hours into ACHE.</p> <p>Live streaming is being tested at the SAC F2F event 6/21 in preparation for the Annual Awards.</p> <p>Thank you to Laura for spearheading the Member Outreach and Retention campaign. ACHE did end up with 900 people renewing their membership. ACHE is updating the BOG exam prep materials. ACHE is focusing on member engagement within the first 90 days.</p>
<p>Meeting Adjourned</p>	<p>Meeting was adjourned at 5:30pm</p>	<p>Andrew thanked everyone for their time.</p>



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